

Scholarships for the students of Tulsa Public Schools

## **Donor Privacy Policy**

Adopted by the Board of Trustees, January 30, 2025

The Oklahoma Educational Memorial Trust Foundation is committed to respecting the privacy of our donors.

**Information Collected.** Here are the types of donor information that we collect and maintain:

- contact information: name, organization/company, complete address, phone number, email address
  - donation information: amounts donated, date of donation(s), method and stimulus
  - information concerning hours you have volunteered
  - your requests and comments

**How Information is Used.** The Oklahoma Educational Memorial Trust Foundation uses your data to maintain records of donations, send acknowledgements,

We do NOT list individuals' names in ANY of our publications. Corporate and Foundation sponsors are listed in our Annual Report and event programs.

We use your written comments/letters occasionally to post on our website (in an anonymous fashion), and to respond to your inquiries.

Credit card numbers are NOT retained once processed. Our website has a SSL certificate. Donations over 2% of our entire budget must be reported on IRS Form 990, Schedule B.

No Sharing of Personal Information. The Oklahoma Educational Memorial Trust Foundation will not sell, rent, trade or transfer your personal information to outside organizations. Use of donor information will be limited to the internal purposes of the Oklahoma Educational Memorial Trust Foundation and only to further the mission of the Oklahoma Educational Memorial Trust Foundation. Nevertheless, security measures may not prevent all losses, and Oklahoma Educational Memorial Trust Foundation is not responsible for any damages or liabilities relating to security failures.

**Removing Your Name From Our Mailing List.** Please contact us if you wish to be removed from our mailing list. Email <a href="https://oktrust57@gmail.com">oktrust57@gmail.com</a> or call us at 918-633-9897.